28th April 2011

Dear parents

This year we have launched a new program called “Papercut” whereby student’s printing is being recorded centrally regardless of the printer they use in the school. All students were given credit in term one and this continues until it runs out. When students have used all of this initial credit they will need to buy in $10 allotments more printing credit. We have maintained the costs at 10 cents per black and white A4 copy and 40 cents for colour.

During weeks two and three this term we will give each year group from 7 to 11 a time slot to make payments at the front office. This will minimise queues during recess and lunch as many students have used much of their initial credit in term one. If students have enough credit from term one they may choose to make payments at a later time in the term however this will be done before school, during recess and lunch only from Monday to Thursday.

When students log onto the school network they are given an automatic update of how much printing money they have left. Students can access their history of printing where and when printing was done at any time when logged into the network. This information is only accessible by the student themselves. No other student can check another student’s data as long as they keep their log in private and do not share their log in passwords with their friends. Students must log off computers when they are finished to ensure their privacy and print credit is maintained.

Kind Regards

Mrs Nerida McGeachie
Deputy Principal
Asquith Girls High School